

On company headed paper..... **Delete this before printing to sign**

Date [Insert Date here]

To whom it may concern at HM Revenue & Customs

We are [Insert full name of Company]. Our EORI number is [Insert EORI number here]. Our VAT Registration number is [Insert VAT number here].

We hereby authorise and empower J. Heebink Manchester Limited to act as our “Customs Representative” in a Direct capacity for the completion and submission of our import and/or export declarations.

We further authorise and empower J. Heebink Manchester Limited to delegate customs clearance, both import and export to sub agents as direct representatives of J. Heebink Manchester Limited, in all dealings with HMRC where circumstances necessitate.

We also authorise J. Heebink Manchester Limited., or their direct representatives, to use our Deferment Account Number [Insert Deferment number here] for the payment of duties and taxes on our imports. [Please delete this sentence if not applicable]

I confirm that I have authority to sign this document on behalf of the Company

Yours faithfully

[Please sign here]

Name: [Insert name here]

Job Title: [Insert Job Title here]